

Linguaskill Writing

► The Test

The Linguaskill Overview Test: Writing

Read the text and type the correct word or number to fill each space in the sentences.

1. The Linguaskill Writing Test has parts.
2. Part One of the Linguaskill Writing Test should take you about minutes.
3. In Part Two of the Linguaskill Writing Test, you will write a or letter of at least words. This should take you about minutes.
4. In Part Two, you have option which you must answer.
5. Your vocabulary and should be appropriate and include a range of structures.
6. Make sure you your ideas into paragraphs. A paragraph contains one main idea and you should the supporting points to that idea.
7. Your style of writing should be suitable for correspondence.
8. Write about all points.

The Linguaskill Writing Test

There are two parts to the Linguaskill Writing Test. In the first part, information is usually presented as an email. You have to write a short response of a minimum of 50 words in around 15 minutes. In Part Two, the instructions tell you to write either a report or a letter. There is one task. You must do this task. Your response should be a minimum of 180 words, and take you around 30 minutes to write.

Check your work

- Use appropriate vocabulary and grammar.
- Use a range of grammar and vocabulary, from basic structures to more complex ones.
- Organise your ideas. Use paragraphs and headings appropriate to the task type format. Use one main idea per paragraph. Link your supporting points within the paragraphs.
- Use appropriate business style language. Your register (style of writing) should not be too casual or too formal.
- Make sure that you answer the question. In each question there are three points. Make sure you write about all three.

Check Answers

Answer Key 












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2.

Answer Key

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2. Part One of the Linguaskill Writing Test should take you about [**15**] minutes.

4.

3. In Part Two of the Linguaskill Writing Test, you will write a [**report**] or letter of at least [**180**] words. This should take you about [**30**] minutes.

5.

4. In Part Two, you have [**one**] option which you must answer.

6.

5. Your vocabulary and [**grammar**] should be appropriate and include a range of structures.

7.

6. Make sure you [**organise**] your ideas into paragraphs. A paragraph contains one main idea and you should [**link**] the supporting points to that idea.

8.

7. Your style of writing should be suitable for [**business**] correspondence.

9.

8. Write about all [**three**] points.

10.

general correspondence.

8. Write about all points.

Your register (style of writing) should not be too casual or too formal.

- Make sure that you answer the question. In each question there are three points. Make sure you write about all three.

Check Answers 

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Linguaskill Writing

▶ The Course

The Linguaskill Writing Preparation Course: Overview

In this preparation course, you will have access to 5 hours of online learning materials.

The course is divided into three parts: a Linguaskill writing skills section, four units covering Part One of the test and four units covering Part Two of the test.

Within each unit, you will read tasks with example answers, complete exercises, and practise writing tasks. This will help you to prepare for the Linguaskill Writing Test.

Here is a list of the course contents:

Writing Skills	Part One	Part Two
1. Self-Study Advice	1. Request Information	1. Job Description
2. Test Strategies Overview	2. Respond to a Request	2. Advertising Campaign
3. Test Strategies Part 1	3. Announce a Change	3. Company Description
4. Test Strategies Part 2	4. Give Information	4. Covering Letter

Linguaskill Writing Part 1

▶ The Unit

The Units: Overview

Part One: Each unit is divided into the following sections:

Overview gives a brief outline of what the unit covers.

Task Analysis contains a Linguaskill task. There are four exercises which focus on reading the task and identifying the main information you need to write the response.

Language Focus contains five exercises. There are four exercises which focus on format, register, expressions, functions and other aspects of language you may find useful when writing a task response. The final exercise is a short error correction task.

Reply is a series of exercises which asks you to reconstruct the task response analysed in Language Focus.

Linguaskill Task provides a new task and a notepad. You practise responding to a Linguaskill task similar to what you can expect in Part One of the Linguaskill Test. The task provided is similar to the task and model you will have already studied in the Writing Skills section of the unit.

Linguaskill Writing Part 2

▶ The Unit

The Units: Overview

Part Two: Each unit is divided into the following sections:

Overview gives a brief outline of what the unit covers.

Task Analysis contains a Linguaskill task. There are three exercises. In the first two exercises you practise reading a task and identifying the main information needed to write your response in the test. The third exercise gives you practice and guidance on how to organise your ideas to respond to the task.

Language Focus contains five exercises which practise identifying style features, important vocabulary and text structure which are useful aspects for writing a task response.

Task Response contains exercises which help you recreate a task response step-by-step.